



## St. Tammany Parish Fire Protection District # 3

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Patrick F. Sicard  
Fire Chief

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### Regular Commissioners Meeting March 9, 2016 *Meeting Minutes*

#### **Called To Order:**

Chairman Montalbano called the meeting to order on Wednesday, March 9, 2016 at 6:00 PM.

#### **Pledge of Allegiance**

#### **Roll Call:**

Leo Casanave, A. J. Montalbano, Danny MacGregor, Murphy Arsenaux, and Raymond Batiste are present. Mr. Groby, Councilman, is present along with Mark Wanieski of PMI and attorney Troy Ingram.

#### **Introduction of new board member replacing Rock Petersen**

Mr. Murphy Arsenaux was introduced to the board taking the place of Rock Petersen. He is retired NOFD and currently with St. George Fire.

#### **Election of Officers for 2016 Board of Commissioners**

Mr. Batiste moved to elect Danny MacGregor as Chairman, Mr. Casanave seconded the motion. There being no discussion a vote was taken. Motion carried unanimously.

Mr. Batiste moved to elect A.J. Montalbano as Vice-Chairman which was seconded by Mr. Casanave. There being no discussion a vote was taken. Motion carried unanimously with Mr. Montalbano abstaining.

Mr. MacGregor moved to make Mr. Batiste as Treasurer, Mr. Casanave seconded the motion. There being no discussion a vote was taken with motion approved unanimously.

Mr. MacGregor moved to make Mr. Casanave as Secretary, Mr. Batiste seconded the motion. There being no discussion a vote was taken. Motion carried unanimously.

#### **Secretary Minutes:**

##### ***Minutes of the Regular Meeting of February 10, 2016***

Mr. Casanave moved, Mr. Batiste seconded to dispense with the reading of the minutes and accept them as presented. There being no discussion, a vote was called. Motion approved unanimously.

## **Minutes of Mar 9, 2016**

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### **Treasurer Report:**

Chief Sicard noted the following balances in the respective checking accounts:

Balance in the general fund as of Mar 8<sup>th</sup> is \$ 914,865.62

Balance in the 2<sup>nd</sup> account fund as of Mar 8<sup>th</sup> is \$ 243,052.86

Chief Sicard noted that we had reached a settlement on the termite damage contract of about \$15,000.

The credit card statements and fund allocations were distributed to the commissioners and were made part of these minutes.

Mr. Casanave moved, Mr. MacGregor seconded to accept the treasurer's report as presented. There being no further business, a vote was taken. Motion unanimously approved.

### **Chief's Report:**

- 1) Total calls for the year – 188
- 2) Prior Month responses – 80
- 3) PMI Update is covered under new business

### **Assistant Chief's Report**

Employment/Training – No Report

Asst Chief Lober stated that there is an instructor course being conducted in-house March 21<sup>st</sup>-25<sup>th</sup>. The only cost was the textbooks and hopefully those needing this qualification will obtain their certification. This is a necessary qualification to advance further in career options for officer.

### **Old Business:**

#### **Civil Service – Administrative Positions Qualifications Changes**

Tabled from last meeting. Mark Wanieski asked if the board have any questions from last month and next month he will bring a resolution to present to the Civil Service Board regarding the proposed changes as presented.

### **New Business:**

**PMI** – Mark Wanieski stated that at the special meeting on Feb 1<sup>st</sup> these were presented and that he had promised the board to bring official resolutions and introduce them individually to memorialize these in the record and prepare a numbering system for them. They are:

#### **1. Human Resource - Copies of all will be made part of these minutes.**

##### **a) 2016-001: BOC Resolution (Fire Chief Day-to day Operational Authority)**

Mr. MacGregor to adopt resolution, Mr. Casanave seconded it. There being no further discussion a vote was taken. Motion approved to adopt resolution unanimously.

## Minutes of March 9, 2016

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#### **b) 2016-002: BOC Resolution (PMI Resource, LLC)**

Ratification of the services of PMI

Mr. MacGregor moved, Mr. Batiste seconded. There being no discussion a vote was taken. Motion carried unanimously.

#### **c) 2016-003: BOC Resolution (Risk Solutions)**

Engage the services of Risk Solutions regarding the workers compensation services. Mr. Casnave moved, Mr. Batiste seconded the motion to adopt the resolution. There being no further discussion a vote was taken. Motion carried unanimously.

#### **d) 2016-004: BOC Resolution (RFP Commercial Banking & Financial Services)**

This would allow the fire district to go out for RFP to improve banking interest.

Mr. MacGregor moved to adopt the resolution. Mr. Batiste seconded the motion. Keith Kern, audience member asked if we would change banks if the interest rates are higher. Mr. Wanieski stated that yes, that would be done. Mr. Groby noted that the Recreation District 4 switched all of their accounts to NBC from Capital One because of excessive fees. Mr. Wanieski noted that another bank could reduce fees and increase interest rates. There being no further discussion a vote was taken. Motion carried unanimously.

#### **2. FRS (Firefighters Retirement System) A. 25.25% Employer Contribution Rate (07/01/2016)**

Wanieski noted that July 1<sup>st</sup> of 2016, the ER contribution rate will go down from 27.25 to 25.25.

The FRS has also advised that the contribution rate will likely return to 27.25 in the following year but for now, the contribution rate is down.

Motion by Mr. MacGregor, second by Mr. Casanave to accept the PMI report. There being no discussion a vote was taken. Motion approved unanimously.

#### **Millage – Troy Ingram**

Mr. Ingram noted he spoke with Troy Dugas with the Assessors' Office and that if this board intended to seek the maximum millage, it would require attendance at the Council Meeting, who have announced the tentative dates for hearing these requests June 20, 21, 22, 23. If this become necessary, the board needs to block off these dates to avail ourselves of the opportunity to make these changes.

Mr. Arsenaux was advised by Mr. Ingram regarding the Tier 2.1 financial disclosure and an Ethics Training course certificate. Mr. Arsenaux noted that he already has the Ethics training.

#### **Adjournment:**

Mr. Batiste moved to adjourn. Mr. Casanave seconded the motion. No discussion. Motion carried. Meeting is adjourned at 6:35 PM.